CONSTITUTION AND BY-LAWS AEEEW POST NO. 373 DEPARTMENT OF OHIO AMENDED BY POST EXECUTIVE COMMITTEE JANUARY 15, 2024

PREAMBLE

For God and Country, we associate ourselves together for the following purposes:

To uphold and defend the Constitution of the United States of America; to maintain law and order; to foster and perpetuate one hundred per center Americanism; to preserve the memories and incidents of our association in all wars; to inculcate a sense of individual obligation to the community, state and nation; to combat the autocracy of both the classes and the masses; to make right the master of might; to promote peace and good will on earth; to safeguard and transmit to posterity the principles of justice, freedom and democracy; to consecrate and sanctify our comradeship by our devotion to mutual helpfulness.

ARTICLE I

Name

Section 1. The name of this organization shall be AEEEW Post No. 373 of the American Legion, Department of Ohio.

Section 2. The letters AEEEW are in memorial of Agsten, Eckert, Elton, Ellinwood and Wright who gave their lives in World War 1.

ARTICLE II

Objects

Section 1. The objects and purpose of this post shall be to promote the principles and policies as set forth in the foregoing preamble and the National and Departmental Constitutions of The American Legion.

ARTICLE III

Nature

Section 1. This post is a civilian organization and membership therein does not affect or increase liability for military or police service. Section 2. The American Legion shall be absolutely non-political and shall not be used for the dissemination of partisan principles nor for the promotion of the candidacy of any person seeking public office or preferment. No candidate for nomination or election to, or no incumbent of, any remunerative elective public office, shall hold any elective office or any appointive remunerative office in The American Legion, provided however, that members of standing or special committees shall not be affected. The declaration of candidacy for a public office by any person who is an officer of this post of The American Legion shall operate automatically to vacate his office in this post, and the same shall be filled as hereinafter provided.

Section 3. Rank does not exist in the American Legion; no member shall be addressed by his military or naval title in any meeting of this post.

ARTICLE IV Membership.

Section 1. Any person shall be eligible for membership in The American Legion who was a member of the Army, Marine Corps, Navy, Air Force, Space Force, Coast Guard or Merchant Marines (World War II only) of the United States and served at least one day of active duty during World War I, or since December 7, 1941, or who, being a citizen of the United States at the time of his entry therein, served on active duty in the armed forces of any of the governments associated with the United States during any of the said periods; provided, however, that such service shall have been terminated by honorable discharge or honorable separation, or continued honorably after said period; proved further, that no person shall be entitled to membership, who, being in such service during any of the said periods, refused on conscientious, political or other grounds to subject himself to military discipline or unqualified service.

Section 2. There shall be no form or class of membership except an active membership as herein above provided.

Section 3. Application for membership shall be made in writing, on paper or electronically, under such regulations as may from time to time be prescribed by the Post Executive Committee.

Section 4. All applications for membership shall be acted upon at the next Post meeting following the making of such application, and shall, at such meeting, be accepted, rejected, or referred to the Post Executive Committee for further investigation and consideration. If a majority or more of the membership present cast their vote against the acceptance of said application, then such application shall be recorded as rejected. A rejected application shall not again be considered until after the expiration of six months from the date of such rejection.

Section 4 A: In the case of suspended / postponed meetings, or time sensitive circumstances, the application for membership may go through electronic texts / digital forms for approval with minimum quorum (7) in

the conversation. A minimum of 50% of the post executive committee must be present in the conversation. Those not responding to electronic meeting vote within 12 hrs. will be considered present, no vote cast. However, these instances must be read and recorded in the next regular meetings minutes and read as subject to approval of said conservations taking place.

> Section 5. No person, who has been expelled by another post, shall be admitted to membership in this post, without the consent of the expelling post, except that where such consent has been asked for and denied by such post, he may then appeal to the Executive Committee of the department of the expelling post for permission to be admitted to membership until such permission is granted. *Note: The words "class of membership" are understood as equivalent to "kind" or "variety" of membership, and the effect of the foregoing clause is specifically to prohibit conferring of honorary, or contributing membership in The American Legion upon any person whether or not falling within the eligibility provisions of the above article.

ARTICLE V Officers

Section 1. The administrative affairs of the post of The American Legion shall, except as may be otherwise provided by the by-laws be under the supervision of an Executive Committee which shall consist of the officers of the post. The term of office of members of the Executive Committee shall be for one year. This post, by its by-laws, may provide for such other standing committees as the business of the organization may require.

Section 2. The officers of this post shall be Commander, First Vice Commander, Second Vice-Commander, Adjutant, Finance Officer, Post Chaplain, Sergeant-at-Arms, and Trustees who shall be known as the Executive Committee,

and such other officers as may be deemed necessary by this organization, who shall be nominated from the floor at the meeting preceding the annual election.

Section 3. All officers shall be elected annually, and they shall hold office until their successors are duly installed or as otherwise provided. Any officer may be removed for inefficiency by the Executive Committee, two thirds vote of said committee being necessary to affect such removal.

Section 4. The Trustees of this Post shall be the three (3) Immediate Past Post Commanders, and the current Post Commander. In the circumstance that a person who is to be Trustee has moved, passed away, ceased to do his /her duty as needed, transferred membership, or any other unseen circumstances the executive committee may appoint a trustee to serve in that persons' stead for duties. A Trustee may not hold two concurrent Trustee positions. A vacancy is considered when a member or officer is absent from this post for a continuous period considered detrimental to the interest of the post by the Executive Committee. Section 5. Every member of this post in good standing shall be eligible to hold office in this post unless otherwise provided herein.

Section 6. The duties of officers and the Executive Committee shall be those usually appertaining to such officers and committee members as further provided in the by-laws.

ARTICLE VI

Finance Section 1. The revenue of this post shall be derived from annual membership dues and from such other sources as may be approved by the post membership.

> Section 2. The amount of post dues shall be fixed and determined by this post.

Section 3. The post shall pay to departmental headquarters the national and departmental annual membership dues for every member of the post.

ARTICLE VII

Charter Members

*Section 1. Members who joined this post prior to November 11, 1919 (or members who joined this post prior to issuance of charter), shall be known as charter members.

*Note: The matter of charter members for the permanent charter is left to the decision of the post members. Charter members are as follows: H. G. Shamp, Roy Crisman, Frank W. Palmer, Wallace D. McQuillin, C. F. Bower, Fred McKeen, Frank Trowbridge, Fred Kinney, Carl Fox, George Waters, Frank Whitehead, Frank Lehman, Harry Hadland, A. M. Wilkins and Glen Crisman.

ARTICLE VIII

American Legion Auxiliary Section 1. This post recognizes an auxiliary organization to be known as the Auxiliary Unit of AEEEW Post No. 373, The American Legion.

Section 2. Membership in the American Legion Auxiliary shall be limited to the grandmothers, mothers, wives, daughters and sisters of members of the American Legion, and to the grandmothers, mothers, wives, daughters and sisters of all men and women who were in the armed forces of the United States during any of the following periods: served at least one day of active duty during World War I, or since December 7, 1941, or who being citizens of the United States

at the time of their entry therein, served on active duty in the armed forces

of any of the Governments associated with the United States during any of the said wars, or hostilities; and died in the line of duty, or after honorable discharge; and to those women who of their own right are eligible for membership in The American Legion.

Section 3. The Auxiliary shall be governed by such rules and regulations as may be prescribed by the National Executive Committee and the Department of Ohio, The American Legion.

Article IX

Sons of the American Legion.

Section 1: This post recognizes The Sons of The American Legion as a COMMITTEE within the American Legion. It is made up of boys and men of all ages whose parents or grandparents served in the US military and became eligible for membership in The American Legion. All male descendants, adopted sons, or stepsons of members of The American Legion and such male descendants of veterans who died in service during periods of war as designated by the United States Congress for eligibility in The American Legion or who died after their honorable discharge from such service, shall be eligible for membership in the Sons of The American Legion. Membership is NOT eligible through an uncle or aunt. No females are eligible for membership in the Sons of The American Legion

Section 2: ALL actions of the Sons of The American Legion at all levels shall be subject to review and ratification at the appropriate level of The American Legion. The SAL Squadron shall be organized under the jurisdiction and sponsorship of AEEEW American Legion Post 373. Squadron officers elected are subject to the approval of the AEEEW American Legion Post 373

Section 3: All funds received in any manner for welfare purposes of any nature by a Squadron shall be deposited in a duly authorized banking institution, and none of such funds shall be withdrawn except for welfare purposes and upon draft signed by the Treasurer of the Squadron or approved / appointed second authorized person on the account. There must be two SAL signatories for that purpose. All financial records of the Squadron must be open for review by AEEEW American Legion Post 373 and reported monthly at the regular SAL business meeting at the months' end, and regular monthly meeting of the Legion.

Section 4: A liaison for the sons will be appointed by the Commander of the AEEEW American Legion Post 373. This sponsor will typically be the Sgt at Arms of the post. This can be waived, and another Legion member can be appointed by the Commander at his / her discretion.

Section 5: A copy of the Sons of the American Legion post constitution and bylaws must be recorded both on paper and electronically and kept with the sponsoring post constitution and bylaws.

Article X

Legion Riders

Section I: AEEEW Legion Post 373 recognize The American Legion Riders are a program of the Post with all the same rules and regulations of all other programs of the Post, however the Riders are open to all members of The American Legion Family. They are sponsored at the discretion of the Post and can be disbanded by a vote of the Post. The Director of the Riders can be appointed and removed at the Post Commander's discretion. Section 2: All funds received in any manner for welfare purposes of any nature by the program shall be deposited in a duly authorized banking institution, and none of such funds shall be withdrawn except for welfare purposes and upon draft signed by the Treasurer of the Riders or approved / appointed second authorized person on account. There must be two Riders signatories for that purpose. All financial records of the Riders must be open for review by AEEEW American Legion Post 373 and reported monthly at the regular Riders business meeting at the months' end, and regular monthly meeting of the Legion.

Section 3: A liaison for the Riders shall be appointed by the commander of AEEEW American Legion Post 373. This liaison will typically be the Sgt at Arms of the post. This can be waived, and another Legion member can be appointed by the commander at his / her discretion.

Section4: A copy of the American legion riders' post constitution and bylaws must be recorded both on paper and electronically and kept with the post constitution and bylaws.

ARTICLE XI

Amendments

Section 1. This constitution is adopted subject to the provisions of the National Constitution of The American Legion and the Department Constitution of the Department of Ohio, American Legion. Any amendment to said National Constitution or Department Constitution which conflicts with any provisions hereof shall be regarded as automatically repealing or modifying the provisions of this constitution to the extent of such conflict.

Section 2. This constitution may be amended at any regular post meeting by vote of two-thirds of the members of said post attending such regular meeting, providing that the proposed amendment shall have been submitted in writing and read at the next preceding regular meeting of said post, and providing further that written notice shall be been given to all members at least twenty-one (21) days in advance of the date when such amendment is to be voted upon, notifying said members that at such meeting a proposal to amend the constitution is to be voted upon.

BY-LAWS AEEEW Post No. 373 Department of Ohio

ARTICLE I

Section 1. The post existing under these by-laws is to be known as AEEEW Post No. 373 of The American Legion, Department of Ohio.

Section 2. The objects of this post are as set forth in the constitution.

ARTICLE II

Management

Section 1. The government and management of the post is entrusted to an Executive Committee of ten (10) members, to be known as the "Executive Committee".

Section 2. The Executive Committee shall consist of the three (3) Post Trustees, (as stipulated in Article V, Section 4, sec 4 A of the Post Constitution) and the seven (7) elected officers of the post, who shall be elected annually, and their names submitted to Department Headquarters and to the District Commander at least fifteen (15) days prior to the Department Convention. Nominations for the post offices shall be opened at the first regular meeting in March, and elections will be conducted at the second meeting in April. Officer Installation shall take place at the second regular meeting in May. All elections of officers shall be by ballot and the candidate or candidates receiving the highest number of votes shall be elected to the respective office or offices for which they are candidates.

All vacancies existing in any office of the post from any cause other than the expiration of the term, shall be filled by a majority vote of the remaining members of the Executive Committee, and a person so appointed shall hold office for the unexpired term of the member of the executive committee or officer whom he succeeds.

Section 3. A vacancy shall exist, when a member or officer is absent from this post for a continuous period considered detrimental to the interest of the post by the Executive Committee.

ARTICLE III

Post Executive Committee

Section 1. The post Executive Committee shall meet for organization and such other business as may come before it at the call of the Post Commander within ten days after the installation of the new officers. Thereafter the Post Executive Committee shall meet at the call of the Commander as often as said Commander may deem necessary. The Commander shall call a meeting of the Post Executive Committee upon the joint written request of three or more members of said post Executive Committee. Four (4) members of the committee shall constitute a quorum thereof.

Section 2.

The Post Executive Committee shall oversee the Post House Committee and all employees of the Post. They shall ensure that adequate bonds are in force for all persons having custody of Post funds. They shall authorize all expenditures; and generally, shall have charge of and be responsible for the management of the affairs of this post.

The Post Executive Committee shall hire such.

ARTICLE IV

Duties of Officers

Section 1. Duties of Post Commander - It shall be the duty of the Post Commander to preside at all meetings of the post and to have general supervision over the business and affairs of the post, and such officer shall be the chief executive officer of the Post. He shall approve all orders directing the disbursement of funds and shall make an annual report covering the business of the for the year, and recommendations for the ensuing year which shall be read at the annual meeting and a copy thereof immediately forwarded to the Department Adjutant. He shall perform such other duties as directed by the post.

Section 2. The Duties of the First Vice-Commander First Vice Commander shall assume and discharge the duties of the office of Commander in the absence or disability of, or when called upon by the Post Commander. They shall also be responsible for post membership. Section 3. Duties of the Post Adjutant - The adjutant shall have charge of and keep a full and correct record of all proceedings of all meetings, keep such records as the department and national organizations may require, render reports of membership annually or when called upon at a meeting, and under direction of the Commander handle all correspondence of the Post. All Proceedings must have a digital and paper recording. Loaded regularly into the computers of the post. Saved to a writable drive and available for others to have access to upload for their perspective committee / programs.

Section 4. Duties of the Finance Officer - The Finance Officer of the post shall have charge of all finances and see that they are safely deposited in a local bank or banks and shall report once a month to the executive committee the conditions of the finances of the post, with such recommendations as he may deem expedient or necessary for raising funds with which to carry on the activities of the post. He shall sign all checks disbursing the moneys of the post. He shall furnish such surety bond in such sum as shall be fixed by the post Executive Committee. He shall be on every account under AEEEW American Legion Post 373 Tax ID Number. Including SAL, Riders, and / or any future committee/program added that utilize this posts' tax, securities. The Post will require a minimum of two people on every active account so that necessities, time sensitive operations, unforeseen circumstances to our Finance Officer. The second signature shall be at the discretion of the executive committee or can default to the most current past commander / trustee. All Bank accounts shall have electronic statements and digital/written recordings of the monthly financial activities.

Section 5. Duties of Second Vice-Commander - The Second Vice-Commander shall be charged with the individual records and incidents of the post and post members. He shall perform such other duties as may properly pertain to the office and as may be determined by the Post Executive Committee.

> Section 6. Duties of Post Chaplain - The Post Chaplain shall be charged with the spiritual welfare of the post comrades and will offer divine but non-sectarian services in the event of dedications, funerals, public functions, etc., and adhere to such ceremonial rituals as are recommended by the national or department headquarters from time to time.

Section 7. Duties of Sergeant -At -Arms - The Sergeant-At -Arms shall preserve order at all meetings and shall perform such other duties as may be from time to time assigned to him by the Post Executive Committee. Additional duties are Flag Presentations at any sporting events and all parades.

Section 8. Duties of the Trustees - The Trustees shall be in

charge of all maintenance, repair and the renting of the Legion Building, and outbuildings, located at 5939 State Route 109, Delta, Ohio 43515

Section 8 A. The trustees may appoint a person or persons to manage the rental of the hall and have subcontracted clean -up personnel that are paid for by the renters of said properties.

Section 8 B. The Trustees shall perform quarterly audits for the Post.

ARTICLE V

Delegates

Section 1. Delegates and alternates to a national or department convention shall be elected by ballot, by the post, at a regular meeting prior to the convention. Section 2. Five (5) delegates and five (5) alternates shall be appointed by the Post Commander to attend County Council meetings. The Post Commander and Adjutant shall automatically be delegates.

ARTICLE VI

APPOINTMENTS / COMMITTEE

Section 1. Appointments - The Post Commander, immediately upon taking office each year, shall establish the following standing committees:

Membership

 Service
 Education

 Program and Entertainment

 Finance
 Publicity and Welfare
 Bingo Committee
 House Committee
 Sons of the American Legion/Liaison
 Legion Riders /Liaison

Such standing committees shall consist of members, and the post commander appointed chairman thereof, The Duties of the standing committees are:

Section 1. Membership Committee - The Membership Committee shall have supervision over the recruiting of new members, reinstatement of members and eligibility of members.

Section 2. Service Committee - The Service Committee shall supervise all matters pertaining to the needs of ex-service persons.

Section 3. Educational Committee - Educational Committee shall have supervision over the preparation of educational material both oral and written, relating to the war and the participants therein, and to the historical events observed by the Legion. Section 4. Program and Entertainment Committee - The Program and Entertainment Committee shall have charge of all entertainments, dances, club shows, and performances, and shall supervise the activities of all other entertainments. This chairman is typically the Second Vice Commander of the Post. However, can have a different member appointed by Post Commander.

> Section 5. Finance Committee - The Finance Committee shall have general supervision over the finances of the post, shall devise ways and means for raising finances and shall arrange for the authorization thereof, they shall audit the accounts of the Finance Officer as per Article IV, Section 8, supervise expenditures, and prepare a budget.

Section 6. Publicity Committee / Welfare Committee - The Publicity Committee shall with the assistance of the Post Adjutant have charge of the publishing by the press and otherwise of the activities of the post via written and electronic media. The Welfare Committee shall oversee aiding all servicemen, both local and transit, who are in need of assistance.

Section 7. BINGO Committee - The BINGO committee shall have supervision over the posts Bingo accounts being able to write checks pertinent to the business of daily operations. In the case of multiple licenses, multiple accounts may be created in which the appointed operators / bookkeepers shall be responsible for the monthly reports and are to be made at the first monthly regular meeting. They are also responsible for the following of all state laws in record keeping, must be available for all audits. A minimum of two shall be named on all accounts, with an additional signatory being the finance officer of the post. These accounts also must have digital and paper trails and loaded regularly to the state licensing web site. In addition, for recording purposes, uploaded at a minimum monthly into writable drives loaded on the post computer system.

Section 8: HOUSE Committee: The house committee is made up of all members of the Legion family. They meet one half hours prior to the first regular monthly meeting or can absolved into the Legion regular meeting. These meetings <u>must</u> have a representative from their program, committee, or unit. We find this to be a critical part of communication. One member may have dual membership, hold more than one office, committee, or duty. In the event of a vote, no person shall carry more than one vote.

Section 9 Sons of the American Legion Committee – The Sons of the American/Liaison is an appointed position of the commander of the post. Their duties are described in their constitution and in Article IX of this post's constitution.

Section 10 Legion Riders Committee -Legion riders' liaison is an appointed position of the commander of the post. Their duties are described in their constitution and in Article X of this post's constitution.

ARTICLE VII

Section1: All resolutions of the state or national scope presented to this post by a committee shall merely embody the opinion of this post on the subject and copy of the same shall be forwarded to the department headquarters for its approval before any publicity is given or action other than mere passage by the post is taken.

Section 2: The resolutions of committee chairmen appointed or elected, to the post shell merely embody the opinion of that committee on the subject. Approval / endorsement of the post executive committee shall be then approved /denied before taken publicly or acted upon.

ARTICLE VIII

Meetings

Section 1: The regular meetings of the Post shall be held at 5939 State Route 109 Delta, Ohio 43515 club rooms hall or offices. No meetings shall be in the members' recreational/ lounge room by any committees/organizations. The meetings shall be on the First and third Mondays of each month, at which may be transacted such business as may be properly brought up for action.

Section 2: Such meetings may be converted into entertainment meetings, as may be deemed advisable by the officers of the post. The meetings on the first Monday shall be at 6:30 pm and on the third Monday 6:30

p.m.

Section 3: The post commander or a majority of the executive committee shall have the power to call special meetings, multi way phone, video chat, digital meetings of the post anytime.

Section 3 A: In the case of suspended / postponed meetings, or time sensitive circumstances, the application for membership may go through electronic texts / digital forms for approval with minimum quorum (7) in the conversation. A minimum of 50% of the post executive committee must be present in the conversation.

Those not responding to electronic meeting vote within 12 hrs. will be considered present, no vote cast. However, these instances must be read and recorded in the next regular meetings minutes and read as subject to approval of said conservations taking place.

Section 3B. Upon the written request of ten percent (10%) of the members, the Executive Committee shall call a special meeting of the post.

Section 4. Five (5) Post members present at the regular meetings shall constitute a quorum.

ARTICLE IX

Notices

Section 1. Every member shall furnish the Post Adjutant with his or her address for complete contact information including phone, street address, and email address for contact purposes.

> Section 2. The Post Adjutant shall cause notice of the annual election to be given at least two weeks prior thereto.

ARTICLE X

Rules of Order Section 1. All proceedings of this post shall be conducted under and pursuant <u>to Roberts' Rules of Order</u>, except as herein otherwise provided.

ARTICLE XI

Limitations of Liabilities Section 1. This post shall incur, or cause to be incurred, no liability or obligations whatever which shall subject to liability any other post, subdivision, or other individuals, corporations, or organizations.

ARTICLE XII

Amendments

Section 1. These by-laws may be amended at any regular post meeting by a vote of two-thirds of the members of said post attending such regular meeting; Provided, that the proposed amendment shall have been submitted in writing and read at the next preceding regular meeting of said post; and provided; further, that written notice shall have been given to all members at least twenty-one days in advance of the date when such amendment is to be voted upon, notifying said members that at such meeting a proposal to amend the by-laws is to be voted upon.

ARTICLE XIII

Section 1. This post will not permit any member or any person to indulge in any disorderly conduct while on the premises of the post.

ARTICLE XIV

Section 1. All expenditures of post funds shall be made upon the approval from the majority of the members present.

Section 2. The dues of this post shall be set at an amount adequate to cover our per member costs to the higher organizational levels of the American Legion, (district, state, and national) and our post membership administrative

costs.

Section 3. Membership dues may only be increased by approval at a meeting called in accordance with the rules for an amendment to this constitution and by-laws.

ARTICLE XV

Discipline

Section 1. Members may be reprimanded, suspended, or expelled from the American Legion, and officers may be reprimanded, removed from office, suspended or expelled from membership only upon a proper showing of cause. Charges shall be based upon disloyalty, neglect of duties, dishonesty, and conduct unbecoming a member or officer of The American Legion. All charges must be made under oath in writing by an accuser, and no member in good standing shall be reprimanded, suspended, or expelled, nor shall any officer be reprimanded or removed from office, suspended or expelled, until given a fair trial as herein provided.

Section 2. Procedure: When charges are preferred against a member of the Post or officer thereof, The Executive Committee of the Post shall appoint a trial board consisting of not less than five nor more than seven members in good standing in The American Legion of Ohio within five business days from and after

the filing of written charges against the accused. Said trial board shall commence the taking of testimony on said charges within ten business days after its appointment. The decision of the trial board which may be an acquittal, reprimand, removal from office, suspension, or expulsion, shall be reported to the Post forthwith and acted upon by the Post at its next regular meeting. The Post, excepting in the case of an acquittal by the trial board, may affirm, modify or reverse the findings and sentence of the trial board. If the Post suspends or expels the accused, or removes him from office, if he be an officer, he may appeal such decision to the Department Executive Committee, which shall hear and determine the issue at its meeting next following the action of the Post. The Department Executive Committee shall conduct its hearings upon the transcribed testimony heard by the trial board, or oral testimony, or both. The decision of the Department Executive Committee shall be final, if appeal to it be made, otherwise the decision of the Post shall be final. The Post Executive Committee shall appoint a member or members of the Post to prosecute the charges and the accused shall have the right to appear and defend himself in person or by counsel of his own choosing.

Ratification of this Constitution of Post / By-Laws of Post AEEW American Legion 373 voted on and confirmed by 2024 executive committee.

	Printed name	<u>signature</u>	date
Post commander:	<u>William Pacsak</u>	:	_: Date:
1 st vice commander:	<u>Margret Wilson</u>	:	: Date:
2 nd vice commander:	Jon Jokien	:	_: Date:
Adjutant:	John Hasapes	:	_: Date:
SGT. At Arms:	<u>Kevin ford</u>	·	: Date:
finance officer:	Joseph Haas	_:	: Date:
chaplain:	Roger More	· 	: Date:
Trustee (1)	Kevin Cordel	_:	: Date:
Trustee (2)	Larry Henrick	_:	: Date:
Trustee (3)	<u>Tersa Loga</u>	:	: Date: